Jean Monnet Activities
within the Erasmus+ Programme

Jean Monnet – How does it work

Teaching and research
(Modules, Chairs, Centres of Excellence)

Policy debate with academic world
(Networks, Projects)

Support to Associations

Jean Monnet – Activities overview

Max. community grants (of total budget): 75% - 80%
*Flat rate financing system

Type of Activity	Amount EUR	Min. N° of countries	Duration
Jean Monnet Modules*	30.000 EUR		
Jean Monnet Chairs*	50.000 EUR	1	3 years
Centres of Excellence	100.000 EUR		
Jean Monnet Networks	300.000 EUR	3	3 years
Jean Monnet Projects*	60.000 EUR	1	12-24 months
Support to Associations	50.000 EUR	1	3 years

Teaching and research in the field of EU-studies

Aims to support:

MODULES   40h teaching programme (max grant: 30,000 €)
CHAIRS*   90h teaching posts (max grant: 50,000 €)
CENTRES OF EXCELLENCE*   focal points of competence and knowledge
                                         (max grant 100,000 €)

* And carry out at least one additional activity per academic year
* * academic responsibility of Centres not mandatory any more to be assumed by Jean Monnet Chair holder

Main activities:

- teaching in European integration studies embodied in an official curriculum of a HEI
- conduct, monitor and supervise research on EU subjects, also for other educational levels such as teacher training and compulsory education
- organise and coordinate human and documentary resources related to European Union studies
- enhancing the debate and exchange of experience about the EU (think-thank function)
- systematic publication of the results of research activities

Policy debate and exchanges

Aims to support:

NETWORKS: foster creation, development of consortia of international players (HEIs, Centres of Excellence, departments, etc.) in area of EU studies. Involvement of minimum 3 partner institutions from 3 different countries, duration up to 3 years; (max grant:300.000 €)

PROJECTS: support innovation, cross-fertilisation, the spread of the EU content. Involvement of other partners possible, duration between 12 – 24 months; (max grant:60.000 €)

Main activities:

- Gathering and promoting information and results on methodologies applied to high-level research and teaching on EU-studies
- Enhancing cooperation between different HEIs and other relevant bodies throughout Europe and around the world
- Innovation projects explore new angles and different methodologies in view of making EU subjects more attractive, adopted to various kinds of target populations
- Cross-fertilisation projects promote discussion and reflection on EU issues, enhance knowledge about the Union and its processes
- Spread content projects mainly concern information and dissemination activities

Support to Associations

Aims to support:

ASSOCIATIONS: contribute to the study of the EU integration process, interdisciplinary approach, officially registered and independent; open to all interested professors, teachers and researchers specialising in EU issues, at regional, national or supranational level; duration 3 years; (max grant: 50.000€)

Main activities:

- organise and carry out statutory activities of associations dealing with EU studies and EU issues;
- Perform research in the field of specific European issues in order to advice local, regional, national and European policy makers, dissemination of outcomes including the EU institutions, enhancing active citizenship.

Planning a new proposal

- Annual Calls for Proposals issued by EU (published in December)

- Eligible to apply are HEIs or organisation (active in EU subject area) in any country of the world

- Only one applicant institution is required. In the case of Networks the lead institution presents the application.

- Proposals assessed by experts on basis of relevance, quality of design, quality of team, impact and dissemination

- Apply directly to Executive Agency (EACEA)

- Deadline for submission usually set in February

Award criteria

1. Relevance of the project

2. Quality of the project design

3. Quality of the project TEAM

4. Impact and Dissemination

Application process

Pre-requisites: EULogin account and PIC code

The application package is composed of the **eForm** and **three compulsory annexes:**

1. **Detailed Project Description**
2. **Budget Form**
3. **Declaration of Honour**

- Fill in the **eForm**, and complete and attach the **compulsory annexes**.

- **Validate** the eForm.

- Automatic check: If form is complete it can be **submitted online**.

- Successful submission ➢ **confirmation** email and **reference number**.

NB: No paper copy is required

Application process

Instructions on completing the application package and an **eForm User Guide** are published on website:

CLOSED	23/02/2017 - 12:00 (CET, Brussels time)	EAC/A03/2016

Call notice

Guidelines

How to apply

Eforms

Organisations wishing to apply for **Jean Monnet Activities** are invited to submit applications online by **23 February 2017, 12:00 noon (CET)** to the Education, Audiovisual and Culture Executive Agency in Brussels.

The document **"Instructions for completing the Application Package"** will help applicants for **Jean Monnet Activities** to find information they need to complete their applications.

Before starting your application

1. Read the Call for proposals / Erasmus+ Programme Guide / Instructions for completing the Application Package carefully (available soon).
2. **Applicants must have** an **EULogin** (European Commission Authentication Service) **account**. If you already have an EULogin account, you may use it, otherwise create an EULogin account. When you have created your account, return to this page.

You are now ready to start the application process

1. The applicant organisation (and for the Jean Monnet Networks – also the partner institutions involved) must be registered in the Participant Portal and receive a Participant Identification Code (PIC). Organisations that register in the

1) Complete the eForm

Part A. Applicant organisation (and partners for Networks only)
→ Most details automatically retrieved from the Participant Portal
→ ECHE to be verified

Part B. Major information about the project: summary, priorities and topics addressed, duration, budget

Part C. Specific information: discipline, number of teaching hours, students, etc.

2) Complete and attach annex I

Annex I

Application Form
Call: 2017
Jean Monnet Activities
- **Jean Monnet Modules**
- **Jean Monnet Chairs**
- **Jean Monnet Centres of Excellence**

Erasmus+

2017 Call for proposals

DETAILED PROJECT DESCRIPTION

(To be attached to the eForm)

Title of the proposal / Acronym
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Part D. Characteristics and relevance:
Rationale for the proposal, relevance to the objectives of the Action, relevance to target groups

Part E. Participating organisations – teams:
Aims and acti-vities of the organisation, skills and expertise of key staff (publications, teaching)

Part F. Design and implementation of the proposal:
Work programme, methodology, time schedule
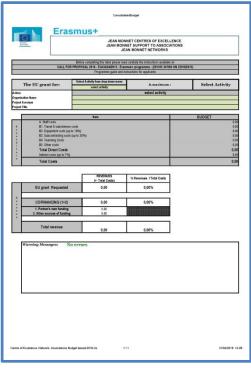
Part G. Impact, dissemination and exploitation

Part H. Curriculum Vitae and full list of publications

European Commission

Education,
Audiovisual
& Culture
Executive Agency

3) Complete and attach annex II

Annex II
Budget table

3 forms depending on the Action type:

Modules & Chairs - Flat-rate financing:

Indicate number of teaching hours planned

Top-up percentage added for complementary activities

Total budget and EU grant calculated automatically

Projects - Flat-rate financing:

Indicate number of events, participants and speakers

Top-up percentage added for complementary activities

Total budget and EU grant calculated automatically

Centres of Excellence, Associations, Networks – Budget-based financing:

Indicate all expenses planned by costs categories

(staff, travel and subsistence, subcontracting, equipment, other costs, indirect costs)

4) Complete and attach annex III

Annex III
Declaration of Honour

- ➢ To be signed by the legal representative
- ➢ To include the exact title of the project
- ➢ To indicate the exact amount of the grant requested

Good Practice
Teaching and Research

Example - <u>Jean Monnet Module</u> European Union, the Eastern Partnership & Russia in a New Geopolitical Context

Warsaw School of Economics, Poland, Prof. Katarzyna PISARSKA

Objectives	Activities	Target group
Establishing grounds for EU foreign policy teaching and research	Introduction of 2 new EU foreign policy courses enhanced by study-visits	Students, academics, practitioners
Equipping students with knowledge of EU subjects	Organizing 3 panel discussions	Students, wide public
Fostering dialogue between the academic world and policy-makers	Organizing an international round-table	foreign policy experts and policy–makers

Good Practice

Example - <u>Jean Monnet Chair</u> in EU Tax Governance and Fiscal Transparency
UNIVERSIDAD COMPLUTENSE DE MADRID, Prof. Fernando Serrano Antón

Objectives	Activities	Target group
Promote a high quality teaching and research worldwide in the field of European Tax Law, Tax Governance and Fiscal Transparency	Introduction of 20 different teaching activities new EU Tax Law optional subject into curriculum programme of Law studies at UCM	Academics, jurists, practitioners, policy-makers, students
Disseminate the European Tax Law and the Tax Governance and Transparency between tax officials and Judges	Five seminars per year on Tax Governance and Fiscal Transparency in cooperation with the IFA Spanish Brach	Tw officials, Judges
Foster the tax dialogue amongst policymakers, Judiciary and Academia creating synergies to impulse the knowledge of European Tax Law matters	Three workshops on European tax governance and fiscal transparency as a mean for improving tax compliance through fighting tax fraud and tax evasion	Policy-makers, judiciary, academics, tax officials,
Equip students and young professionals with knowledge on European Tax Law and Tax Governance to respond the lack of experts in Spain with such skills and then to improve the performance of lawyers, economists and academics.	Three participations per year in master level courses on European Tax Law, in particular, Master on Taxation, Master on International Taxation and Master for access to Law Practice;	Students, professionals, lawyers, economists and academics

Good Practice
Policy debate

Example - <u>Jean Monnet Network</u>
European Identity, Culture, Exchanges and Mulitlingualism
Sofia University "Sveti Kliment Ohridski", Bulgaria + 7 Partners from China, BE, UK, LU, PL, IE, SK, Assoc. Prof Maria STOICHEVA

Objectives	Activities	Target group
European identity formation three dimensions of more focused research (patterns of European identity and citizenship among students), identities in urban contexts (the European multilingual city) and the issue of emerging new European young researchers' identities (exchanges and doctoral studies – an international study of processes and outcomes in the EU)	3 summer schools, 13 events (seminars, workshops, conferences and final conference)	young researchers(doctorate students, potential doctorate students)
Core task of the network to build knowledge and become reference point for researchers in these EU-related themes	10 major deliverables (books, collection of papers, conference proceedings, thematic issues of national journals, working papers)	young researchers who have obtained a PhD degree in the past 5 years), doctorate students from other scientific fields,

Good Practice
Policy debate

Example - Jean Monnet Project - Europe at school and in civil society organisations
RYCKEVELDE, Belgium, Prof Inés Verplancke

Objectives	Activities	Target group
Provide (future) teachers with the critical knowledge, didactic skills, attitudes and tools to acquire the competence to teach about Europe in the classroom in a high quality way	Workshops for students in second chance education and their teachers	Teachers in teacher training, students and teachers in second chance education (SCE).
Equip civil society organisations, their staff, members and volunteers to develop the competence to participate at EU level, to be involved in European networks and to get a clear view on the impact of the EU on their subject and organisation	Train-the-trainer course for staff in teacher training workshops 'Europa in de klas' for students in teacher training	Civil society organisations, students, wide public Reach more than 25,000 pupils

Good Practice
Support to Associations

Example – European Studies Association in Taiwan, ECSA
EUROPEAN STUDIES ASSOCIATION IN TAIWAN, Prof Hungdah SU

Objectives	Activities	Target group
1. To promote EU Studies in Taiwanese universities; 2. To promote and encourage exchanges between academia in Taiwan and the EU, and further strengthen bilateral understanding and recognition; 3. To promote exchanges between Taiwanese and worldwide communities in EU studies 4. To promote the awareness of the EU and its policies among the general public. 5. To enhance public understanding on the EU in Taiwan	1.Annual Member Assembly of ECSA-Taiwan. 2. Creation of a new website (ECSA-Taiwan). 3. Essays /e-newsletter: monthly e-newsletter related to EU integration/affairs 4. Forums 5. International conference on EU studies in Taiwan 6. Publications 7. Workshops/ Presentation of Theses Speeches on EU affairs from related fields	Professors, fellows, students, postgraduates, doctoral candidates of universities and social and political elites, large public

Information and dissemination tools

- **Jean Monnet Community online platform**

http://jeanmonnet.ning.com/

800 members

Discussion forum on different topics involving Jean Monnet professors

- **Jean Monnet Directory**

https://eacea.ec.europa.eu/JeanMonnetDirectory/#/search-screen/

Up-dated research tool providing data on all Jean Monnet projects

- **Erasmus+ Dissemination Platform**

http://ec.europa.eu/programmes/erasmus-plus/projects/

Information of projects, results and success stories

Useful references

- **Erasmus+ Programme Guide and 2017 General Call for proposals:**
http://ec.europa.eu/programmes/erasmus-plus/discover/guide/index_en.htm

- **Jean Monnet Activities:**
http://eacea.ec.europa.eu/erasmus-plus/actions/jean-monnet_en

- **Funding - Jean Monnet Activities within Erasmus+:**
http://eacea.ec.europa.eu/erasmus-plus/funding_en

- **E-tutorials: Introduction to the international dimension of Erasmus+**
     How to prepare a competitive proposal :
https://eacea.ec.europa.eu/erasmus-plus/introduction-international-dimension-erasmus-plus_en

- **Frequently Asked Questions (FAQ):**
https://eacea.ec.europa.eu/erasmus-plus/funding/jean-monnet-activities-2017_en

- **Jean Monnet selection results:**
http://eacea.ec.europa.eu/erasmus-plus/selection-results_en

- **Mailbox Jean Monnet:** EACEA-AJM@ec.europa.eu